

## VOLUNTEER/ TRAINEE PLACEMENT APPLICATION



Thank you for showing an interest in working with KASP in a trainee or voluntary capacity.

Please complete **ALL** sections of this form in blank ink or type. Continue answers if necessary on a separate sheet. Please **do not** submit a C.V. in addition to or as an alternative to this form.

Volunteer/ Trainee Placement Position applied for	How did you find out about volunteering/ placement opportunities at KASP?

### PERSONAL DETAILS

Surname	Address
Forename	
Tel Nos. Home:  Work:	
	Post Code

### EDUCATION AND QUALIFICATIONS

Please state any relevant qualifications obtained, dates and level of passes (where appropriate), and give details of any qualifications for which you are studying.



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**TRAINING**

Please give details of any relevant training.

**PRESENT OR MOST RECENT EMPLOYMENT**

(include Voluntary Employment or/and Placement Experience)

Job Title.....

Employer.....

Please give a brief description of your duties:

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### RELEVANT PREVIOUS EMPLOYMENT

(most recent first - include Voluntary Employment or/and Placement experience)

From			To			Job Title	Employer	Reason for Leaving
D	M	Y	D	M	Y			

### REFEREES

Please give two professional referees.

Name.....	Name .....
Address .....	Address .....
.....	.....
.....	.....
Occupation .....	Occupation .....
Tel. No. ....	Tel. No. ....
Relationship to applicant .....	Relationship to applicant .....
.....	.....

## **VOLUNTEER/ TRAINEE PLACEMENT APPLICATION**

### **OTHER INFORMATION IN SUPPORT OF YOUR APPLICATION**

Please describe the knowledge, skills and experience you have gained in employment, voluntary work, placement experience or outside interests which you consider relevant to your application. Please ensure that you cover all of the points outlined in the person specification.

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### DECLARATION

I declare that to the best of my knowledge the information given in this application is correct. I understand that if I am appointed and it is found that I have deliberately given false information or withheld relevant information, I may be dismissed.

Signed..... Date .....

(All volunteers/ trainees at KASP, if accepted, are required to undertake a Disclosure through the Protection of Vulnerable Groups scheme via Disclosure Scotland. Previous convictions do not necessarily exclude individuals from working with KASP. Each application in these circumstances is considered on an individual basis in line with KASP 'Recruiting with Conviction Awareness Policy'. If you wish to discuss this before you apply, please speak to the Manager of Counsellor Volunteers

**On completion, please return this form to:**

**KASP  
Kingdom Abuse Survivors Project  
182A The Esplanade  
Kirkcaldy  
Fife  
KY1 1RE**

Or email to [info@kasp.org.uk](mailto:info@kasp.org.uk)

**Tel: 01592 644217**

